

Checklist - Application Documents

Preparations

- all personal Data
- (Preliminary) Title of Project
- all info related to supervising team - Names, Institute/Clinic, Address
- all info related to Ethical Clearance/Animal Experiments, if applicable
- Signatures on Supervision Agreement
- Signatures on Project Outline

Please state names and data as complete as possible. We will only accept fully completed application with all required documents uploaded.

Application Documents needed

- Last Name, First Name - Letter of intent.pdf
- Last Name, First Name - CV.pdf
- Last Name, First Name - High School degree.pdf
- Last Name, First Name - Bachelor certificate.pdf
- Last Name, First Name - Bachelor transcript.pdf
- Last Name, First Name - Bachelor graduation certificate.pdf
- Last Name, First Name - Master certificate.pdf
- Last Name, First Name - Master transcript.pdf
- Last Name, First Name - Master graduation certificate.pdf
- Last Name, First Name - Financing.pdf
- Last Name, First Name - Supervision Agreement.pdf
- Last Name, First Name - Project Outline.pdf
- Last Name, First Name - Gantt Chart.pdf

Please take care to not exceed the max file size of 2 MB (project outline may be larger). Name each file according to our guidelines. Your cooperation is much appreciated as it will facilitate assembling your file. Thank you.

Additional documents, if applicable

- Last Name, First Name - Certificate of Equivalency of Degree.pdf
- Last Name, First Name - APS Certificate.pdf
- Last Name, First Name - Language certificate.pdf
- Last Name, First Name - Additional Degree.pdf (if applicable)
- Last Name, First Name - Ethical Clearance.pdf

If you have completed your studies abroad, you will have to submit an equivalence certificate. In case, this is not yet available, please submit an application for an official Statement of Comparability to the Central Office for Foreign Education – ZAB. Registration of your doctoral project without a proof of equivalency will not be possible. You will find more information on our webpages [International Doctoral Candidates - Getting started at our faculty.](#)

Once you have completed all steps, you can use our [>> Application Form](#) to submit your application.



Graduate Center Medicine