Guidelines on Online Registration with Medical Research School
(Dr. med. / Dr. med. dent.)

Before you start, please prepare the following documents for electronic submission:

- **Project outline and Supervision agreement**
  The template provided, signed by you and your supervisors
  PDF-File (max. 2 MB)
  Name of file: Last name, First name - Doctoral project.pdf

- **If applicable: Vote of ethics committee**
  a copy of the letter on ethical clearance (including all amendments)
  PDF-File (max. 2 MB),
  Name of file: Last name, First name - Ethical clearance.pdf

- **When still studying: Certificate of the Intermediate Examination and Proof of Enrolment with the university**
  Certificate for passing of the Intermediate Examination/ *1. Abschnitt der Ärztlichen Prüfung* (M1)
  PDF-File (max. 2 MB),
  Name of file: Last name, First name - Intermediate Examination.pdf
  Last name, First name - Enrolment.pdf

- **When you earned your degree in Germany: Certificate of Final examination (Human medicine / Dentistry)**
  Certificate for passing the German state medical exam or German state dentistry exam or the German license/occupation permit (*Approbationsurkunde*)
  PDF-File (max. 2 MB),
  Name of file: Last name, First name - Final Examination.pdf

- **When you earned your degree abroad: German license (*Approbation*)**
  German state dentistry exam or the German license/occupation permit (*Approbationsurkunde*)
  PDF-File (max. 2 MB),
  Name of file: Last name, First name - Approbation.pdf

- **When you earned your degree abroad and do not have a German license (*Approbation*): Statement of Comparability and Proof of language proficiency**
  Certificate of qualifying university degree of a foreign scientific university/college, translated by a certified interpreter, together with the "Statement of Comparability" issued by the KMK ("*Kultusministerkonferenz*") together with a proof of language proficiency according to § 4 (6) Doctoral Regulations.
  PDF-File (max. 2 MB),
  Name of file: Last name, First name – Statement of Comparability.pdf
  Last name, First name – Language Proof.pdf

If you have completed your studies abroad and do not have an equivalence certificate, it is not yet possible to register with medRSD. Please first submit an application for an official Statement of Comparability to the Graduate Center Medicine.

You will find more information together with the application form on our webpages: https://www.graduiertenzentrum-medizin.hhu.de/international.

You will have to present the following documents as notarised copies/originals later when submitting your thesis:

Certificate of birth or marriage
Examination certificates of university degree

What happens next?

1. Go to the following site: https://www.graduiertenzentrum-medizin.hhu.de/en/guide/registration/dr-med-dr-med-dent
2. Click on "Upload registration documents", open the online registration form and fill in your details and upload all necessary documents. You can save the form and resume later.
3. You will receive a confirmation by e-mail after submission of the form. Please make sure to check your SPAM folder. Have you used the correct e-mail address?
4. The application documents will then be checked. We will contact you in case of questions.
5. You will receive a notification of successful registration by e-mail.

Please contact the office of Graduate Center Medicine for questions:
https://www.graduiertenzentrum-medizin.hhu.de/kontaktformular