

Registration for lectures at Heinrich Heine University Duesseldorf

Summer Semester 2016





1	Authentication and Selection of Form	
2	Information to be Filled in	
3	Registration for Courses	
4	Declaration of Consent	
5	Sending the Registration Form	



1 Authentication and Selection of Form

Authentication and Selection of Form



- Link to online registration can be found under: <u>http://www.uni-duesseldorf.de/home/information-for-refugees/</u> <u>uni/informationen-zu-studienangeboten-an-der-hhu-fuer-</u> <u>fluechtlinge.html</u>
- Step 1: Registration:
 - Indicate name and e-mail address (on the right)
 => registration e-mail will be sent to your e-mail address
- Step 2: Password
 - Select a password
- Step 3: Login
 - Login using your e-mail address and password (on the left)
- Step 4: Select online form
 - Select the form "Refugees/Flüchtlinge"

Authentication and selection of form



Step 1: Registration (on the right) => e-mail will be sent to your e-mail address



Authentication

	Registration	
	* First name	
	* Surname	
RINE	* Email	
	Register	
er picture		
	RINF her picture	* First name * Surname * Email Register

Login

Forgot your password?

Authentication and Selection of Form



Step 2: Select a Password

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HEINRICH HEINE UNIVERSITÄT DÜSSELDORF

Authentication

Registration confirmation

Confirm registration

Authentication and Selection of Form



Step 3: Login (on the left)

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Authentication

Login	
* Email	
* Password	
* Please type the characters shown in the picture	MARY
	Show another picture
	Play audio

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Registration

Register

* First name	
* Surname	
* Email	

Login

Forgot your password?

Authentication and selection of form



Step 4: Selection of online form



HEINRICH HEINE

Welcome thamm@hhu.de Loqout

Portals

Application portal - Incoming students

Here you can find all currently open application forms for (guest) students from abroad. Moreover this portal contains the application form for refugees and for the mate-for-you program (world mates).

Please note that the maximum number of applications per application form is four. In case you should have technical problems, please contact outgoingsuebersee@hhu.de.

Available application forms	
Form	Status
Incoming SoSe 16	Start new application
Mate-For-You (World Mate)	Start new application
Refugees/Flüchtlinge	Start new application

Your applications

Here you can find all your incomplete and complete applications.





Background Information



Registration Form for Refugees

0/4

English

Deutsch

Taster Study Personal Information

School Education and Previous Studies

Language Skills

Registration for courses

Declaration of Consent

Submit Registration

Taster Study

In the 2016 summer semester, Heinrich Heine University is offering refugees the possibility to participate free of charge in selected courses. These courses are, in the first instance, introductory or 'taster' courses.

The courses are held either in German or English. They aim, through their introductory nature, to familiarize participants with the study opportunities open to them at Heinrich Heine University, to allow them to encounter different academic disciplines and - if interested - to explore these in greater depth.

If you attend regularly, a certificate confirming your attendance will be issued.

Course participation does not, however, entitle you to:

- · a regular university place,
- · sit examinations or attain credits or a degree,
- · claim a student ID card/travel pass or a grant,
- · accelerate or influence your application for asylum.

Contact for taster courses: tasterstudy@hhu.de

Contact for refugees interested in studying: Student Services Center Heinrich Heine University, Bldg. 21.02 Universitaetsstrasse 1 40225 Duesseldorf studierendenservice@uni-duesseldorf.de

Online-Anmeldung auf Deutsch



HEINRICH HEINE UNIVERSITÄT DÜSSELDORF	Ausloggen	
Onlineanmeldung für	Flüchtlinge	0/4
Schnupperstudium	Schnupperstudium	
Persönliche Daten	Die Heinrich-Heine-Universität bietet Flüchtlingen im Sommersemester 2016 ein	a kastasfraia Tailaahma an ausaawählt
Schulbildung und vorheriges Studium	Lehrveranstaltungen an. Bei diesen Lehrveranstaltungen handelt es sich vor aller	the second se
Sprachkenntnisse	Die Kurse finden in deutscher oder in englischer Sprache statt und sollen durch	ihran ainführandan Charaktar dan
Anmeldung für Kurse	Teilnehmer/innen die Möglichkeit, bieten, das Studienangebot der Heinrich-Heinr	
Einwilligungserklärung	verschiedenen Wissensgebieten auseinanderzusetzen und bei entsprechendem	
Anmeldung abschicken		
	Nach Ihrer regelmäßigen Teilnahme an den Veranstaltungen können Sie jedoch	nicht
	 einen regulären Studienplatz bekommen, 	
	 Prüfungen absolvieren, Leistungsbescheinigungen oder einen Studienabs 	chluss erhalten,
	ein Semesterticket oder eine Studienfinanzierung in Anspruch nehmen,	
	Ihren Asylantrag beschleunigen oder beeinflussen.	
	Kontakt für Schnupperstudium: tasterstudy@hhu de.	
	Kontakt für studierwillige Flüchtlinge:	
	Studierenden Service Center	
	Heinrich-Heine-Universität, Geb. 21.02	
	Universitätsstr. 1	



Section 1: Personal Information

HEINRICH HEIN	E	
/elcome thamm@hhu.de Logout		
Registration Form for	or Refugees	0/4
	Personal Information	
Information		
Personal Information	Identity	
School Education and Previous Studies	* Family name	
Language Skills	* First name	
Registration for courses	* Gender	Please select
Declaration of Consent	* Nationality	Please select 🔹
Submit Registration	* Date of Birth	Day 💌 / Month 💌 / Year 💌
	* Country of Birth	Please select 🔹
	Contact data	
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	* Street	
	Street 2 * Post Code	
	* City	
	Mobile number * Email	1
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Section 2: School Education and Previous Studies

HEINRICH HEIN UNIVERSITÄT DÜSSELDO Welcome thamm@hhu.de Logout			
Registration Form f	or Refugees	0/4	
Information	School Education and F	revious Studies	
Personal Information			
School Education and	School Education		
Previous Studies Language Skills	* In which country did you gain your university entrance	Please select	
Registration for courses	qualification?		
Declaration of Consent	Previous Studies		
Submit Registration			
	Country	Please select	
	Name of university		
	Subject		
	Level	Please select	
	Mark page as complete		
	Save progress Back	Next	



Section 3: Language Skills

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/elcome thamm@hhu.de Logout					
Registration Form for	or Refugees		0/4	L .	
Information	Language Skills				
Personal Information					
School Education and	Knowledge of German				
Previous Studies	* Language level	Please select	•	()	
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Registration for courses	Knowledge of English				
Declaration of Consent	* Language level	Please select	•	(i)	
Submit Registration					
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Select Filter (e.g. Language) Guinvif finer English Deutsch HEINRICH HEINE UNIVERSITÄT DÜSSELDORF Welcome thamm@hhu.de Logout **Registration Form for Refugees** 0/4 Registration for courses Information Personal Information Here you can indicate for which courses you wish register. You can select up to 5 courses. School Education and **Previous Studies** In order to select a course, please first choose which is your criteria for searching for the course (name, faculty (internal Language Skills institution) or language). Then indicate a search word. All courses that fit will be indicated. You can then select one Registration for courses course and confirm your choice. **Declaration of Consent** Selection of courses (1) **Submit Registration** Course -Filter Please select Please select Search Name Language Name Internal institutions Selection of courses Mark page as complete

Save progress Back Next



Indicate Search Word

Welcome thamm@hhu.de Leaout Registration Form for Refugees 0/4	
Information Registration for courses Personal Information Here you can indicate for which courses you wish register. You can select up to 5 courses. School Education and School Education and	
Previous Studies In order to select a course, please first choose which is your criteria for searching for the course (name, facult	ty (internal
Language Skills institution) or language). Then indicate a search word. All courses that fit will be indicated. You can then select	1.7
Registration for courses course and confirm your choice.	
Declaration of Consent	
Submit Registration Selection of courses (1)	
Course	
Filter Language	
Search	
Name German Confirm cho	pice
English	
+ Selection of courses	
Mark page as complete	
Save progress Sack Next	



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UNIVERSITÄT DÜSSELDOR	E			
Welcome thamm@hhu.de Logout				
Registration Form fo	or Refugees			0/4
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Language Skills Registration for courses Declaration of Consent	institution) or language). Then indi- course and confirm your choice. Selection of courses (1)	6 67 (21 L-2047)	And the state of t	Collar 361 62
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Language Skills Registration for courses Declaration of Consent	institution) or language). Then indi- course and confirm your choice. Selection of courses (1) Course Filter Search	cate a search word. All courses that Language English	fit will be indicated. You	can then select one



View Detailed Information on the Course and Confirm Choice

HEINRICH HEINI UNIVERSITÄT DÜSSELDOR	E			
Registration Form fo	or Refugees		0/4	
formation	Registration for cou	irses		
ersonal Information				
chool Education and	Here you can indicate for whic	ch courses you wish register. You can select up to 5 courses.		
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eclaration of Consent	Selection of courses (1 Course Filter	l) Language		
eclaration of Consent	Selection of courses (1 Course Filter Search	0		
eclaration of Consent	Selection of courses (1 Course Filter	l) Language	Confirm choice	
eclaration of Consent	Selection of courses (1 Course Filter Search	Language	Confirm choice	
eclaration of Consent	Selection of courses (1 Course Filter Search Name	Language English Introduction to English Language and Linguis		
eclaration of Consent	Selection of courses (1 Course Filter Search Name Start period	Language English Introduction to English Language and Linguis Sommersemester 2016		
claration of Consent	Selection of courses (1 Course Filter Search Name Start period Name	Language English Introduction to English Language and Linguis Sommersemester 2016 Introduction to English Language and Linguist		
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eclaration of Consent	Selection of courses (1 Course Filter Search Name Start period Name Code Occurence name Duration periods Teacher Description	Language English Introduction to English Language and Linguis Sommersemester 2016 Introduction to English Language and Lingu 137540 weekly 1 Annika Wilke Basic seminar		

+ Selection of courses



Add further Courses by pressing on the button

"+ Selection of courses"

Guinvif Gei HEINRICH HEINE UNIVERSITÄT DÜSSELDORF	English Deutsch
Welcome thamm@hhu.de Loqout	
Registration Form for	Refugees 0/4
Information	Registration for courses
Personal Information	Here you can indicate for which courses you wish register. You can select up to 5 courses.
School Education and Previous Studies	
Language Skills	In order to select a course, please first choose which is your criteria for searching for the course (name, faculty (internal institution) or language). Then indicate a search word. All courses that fit will be indicated. You can then select one
Registration for courses	course and confirm your choice.
Declaration of Consent	
Submit Registration	Selection of courses (1)
	Course
	Introduction to English Language and Linguistics: Part I - Structure
	+ Selection of courses
	Mark page as complete
	Save progress Back Next



Declaration of Consent

4

Declaration of Consent



Give your Consent to Storage of Data

HEINRICH HEINE UNIVERSITÄT DÜSSELDORI		English Deutsch
Welcome thamm@hhu.de Logout		
Registration Form fo	r Refugees	0/4
Information	Declaration of Consent	
Personal Information	* I certify that the information given in this registration form is correct and complete to the t	vest of my
School Education and	knowledge and belief.	
Previous Studies		
Trenous studies	* I have taken notice that the information on this form will be stored electronically and used	-
Language Skills	international office in accordance with the provisions of the Data Protection Act of the Fed	by the
	international office in accordance with the provisions of the Data Protection Act of the Fed North Rhine-Westphalia.	Jeral State of
Language Skills	international office in accordance with the provisions of the Data Protection Act of the Fee North Rhine-Westphalia. * I herewith confirm that I wish to receive information and offers by e-mail from the Internation HHU and its cooperation partners until further notice. I consent to the storage of my perso	deral State of Ono
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5 Submit Registration



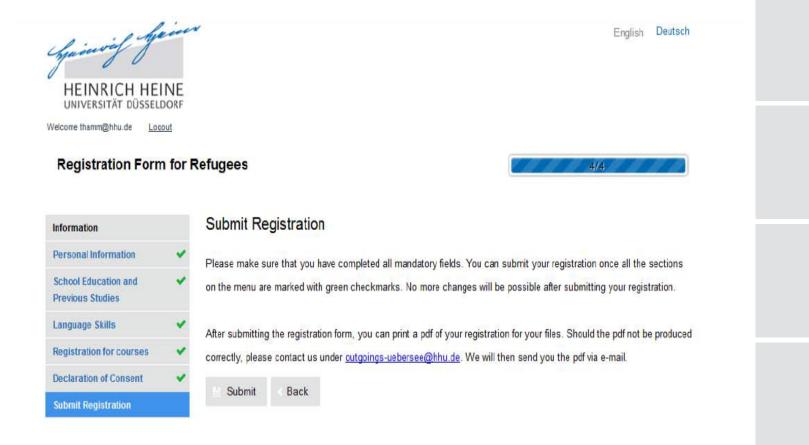
Please check:

- whether you filled in all mandatory fields of the online registration (marked with a red star),
- whether, when finishing a section, you ticked the field "Mark page as complete",
- whether all sections in the menu on the left are marked with green checkmarks.
- \Rightarrow Then press the "Submit" button.
- After sending the registration, a pdf will be produced for your files.

Submit Registration



Completed Form before Sending



Submit Registration



Completed Form after Sending

